


# Muhammad Syukur

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## Summary

10 years working on a grant program aimed at promoting sustainable resource management, biodiversity conservation, and livelihood. I have experience managing grants by several donors such as USAID for the TFCA Kalimantan and KfW for the Indonesian Small Grant Program (SGP).

I review grant proposals, ensuring alignment with donor guidelines and goals. I oversee the entire grant lifecycle, including budget management, contract negotiations, and reporting compliance.

I design and implement monitoring and evaluation framework that captures relevant data and indicators, enabling evidence-based decision making. Conduct field visits, conduct data analysis to assess program effectiveness and impact.

I am also experienced in establishing collaborative partnerships with local communities, government (local and national), international organizations, and non-profit organizations to ensure the successful implementation of grant-funded projects.

## Experience

### **Monitoring And Evaluation Specialist Small Grant Program (SGP) Indonesia**

#### Penabulu Grant Management

Jan 2020 - May 2023 (3 years 5 months)

The Small Grant Program (SGP) Indonesia is a collaborative program of the Ministry of Forestry (MoEF) and The ASEAN Centre Biodiversity (ACB) and supported by Kreditanstalt für Wiederaufbau (KfW).

The program aims at supporting the ASEAN Heritage Parks (AHPs) to protect biodiversity and improve the livelihood of communities surrounding the national park. Penabulu Foundation is selected as the program service provider to manage the implementation of SGP Indonesia.

Responsible for planning, implementing, and controlling M&E activities of the SGP Indonesia.

Design and implement M&E frameworks based on established performance indicators.

Conduct regular monitoring of program implementation, including data and information collection.

Prepare periodic evaluation reports and present findings and recommendations to management and project partners.

Coordinate with project teams, stakeholder partners (Gunung Leuser National Park, Way Kambas National Park, National Working Team, ASEAN for Biodiversity (ACB), GITEC, KfW), and other relevant parties to ensure program targets are achieved.



## **Consultant Team for Formulation of Monitoring and Evaluation System of BPD LH**

Lembaga Ekolabel Indonesia (LEI)

Aug 2020 - Sep 2020 (2 months)

Designing an Monitoring & Evaluation system Badan Pengelola Dana Lingkungan Hidup (BPD LH) which includes:

- Develop of the BPD LH monitoring and evaluation framework
- Develop criteria and indicators as well as methods at each stage Monitoring and Evaluation System of BPD LH
- Develop guidelines for the implementation Monitoring and Evaluation System of BPD LH



## **Grant Manager TFCA Kalimantan**

KEHATI

Mar 2014 - Jul 2019 (5 years 5 months)

The Tropical Forest Conservation Act Kalimantan (TFCA Kalimantan) is the second phase of the TFCA cooperation program between the United States Government (USG) and the Government of Indonesia (GoI) aimed at conserving global biodiversity, preserving forest carbon, and improving livelihoods in Kalimantan. This program encompasses the Forest Carbon Program in Berau (PKHB) and the Heart of Borneo (HoB) program in East Kalimantan (Berau, West Kutai, Mahakam Ulu) and West Kalimantan (Kapas Hulu).

Managed USD 28,5 million annual budget TFCA Kalimantan, where KEHATI, an Indonesian NGO, acts as Administrator for the program, to ensure the funds consistent with the Forest Conservation Agreement (FCA), the Implementation Plan, and Annual Work Plan.

Plan, organize and manage grants processes TFCA Kalimantan ; pre and post award, call for proposal review proposal, budget negotiation, award letters, grant agreements, review document, monitoring expenses to ensure compliance with TFCA Kalimantan guidelines and preparing grant for close out Perform due diligence on potential grant opportunities and current fund portfolio.

Monitoring project implementation, technical and financial reporting grantees of TFCA Kalimantan.

Develop, maintain, and ensure proper grants management procedures are in place and consistently followed, including but not limited to due diligence procedures, grant reporting, award letters, grant agreements, and procedures to ensure availability of funds.

Review and processed all financial transaction, including audit TFCA Kalimantan

Develop annual budget for management expenses and financial grant TFCA Kalimantan.

Report on financial status of programs to Oversight Committee (OC) TFCA Kalimantan



## **Monev Assistance Forest Governance & Multistakeholder Forestry Programme (MFP II)**

KEHATI

Jan 2014 - Dec 2014 (1 year)

Assisting Monitoring & Evaluation Manager for facilitating monitoring and evaluation system with well-defined results, milestones and targets for the engagement of various multi-stakeholder with specific reference to the Timber Legality Verification System and to provide technical support to all program partners on adapting M&E framework and implementation of related activities within various outputs and ensuring timely and relevant information is provided to project stakeholders



## **Documentation and Information - Multistakeholder Forestry Programme (MFPII)**

**KEHATI**

Jul 2009 - Dec 2013 (4 years 6 months)

Responsible for documentation of MFP II's activities in the field, managing the website and communications systems and dissemination of information MFP

## **Education**



### **Universitas Gadjah Mada (UGM)**

Bachelor's degree, Forestry

Jun 1997 - May 2004

## **Skills**

Key Performance Indicators • Project Plans • Komunikasi • Non-Governmental Organizations (NGOs)  
• Data Collection • Project Evaluation • Program Development • M&E • Grant Evaluation • Data Analysis