

# FARHAN

## Personal Info

### Place & Date of Birth

Jakarta, 10 Juni 1978

### Educational

Bachelor Degree (S1) of Accounting  
*University of National Facultu Economic, Jakarta*

### Address

Jl. Halmahera IV No. 6B, Rembiga, Selaparang, Mataram, Nusa Tenggara Barat, 83124

### Phone

+6281 1111 0844  
+62878 76 27 4237

### Email

[sifarhan@gmail.com](mailto:sifarhan@gmail.com)

## Other Competencies

- Strong leadership skill, team player, requiring minimum supervision and can work under time pressure and condition
- Trustworthy and conscientious
- Good interpersonal and communication skills and ability to work with people with different ethnic and culture background
- Effective and efficient organizational skills

Finance and Accounting Professional with offer **10 years** of experience, especially in the **Finance and Accounting Management** for Non sGovernment Organizattion (NGO). I can implement effective monitoring methodes. My greates strength is communication, which enables me to work with people of different ethnic and cultural background.

## Experience

Juli 2021 - at present

### Finance Director Yayasan Penabulu

- Palanning and managing project budget
- Control the quality of financial product unit
- Supervising and ensuring the compilation of financial statement
- Developing and monitoring contact and communications with all relevant stakeholders, and conducting and facilitating external ralisation especially internal and external auditor's

Maret 2019 – June 2020

### Side Manager PALU IBU Foundation

- Leading operational projects (finance, logistics, and resource management),

June, 2016 – March, 2018

### Program Manager *Millenium Challenge Account (MCA) Indonesia – PEKA Foundation*

- Leading an operational project, providing direction, coordination management and strategies to ensure effective impelementation of the project
- Ensure that all project milestones can achieve and ilustrate the time
- Undertake project work with established manual (through financial managers)
- Make coordination in communication to make decisions and disseminate information throughout project whips
- Facilitate and elaborate the preparation of project activity and financial reports

December, 2016 – July 2017

### Individual Consultant *Pusat Kajian Perlindungan Anak Universitas Indonesia (PUSKAPA-UI)*

- Asistance in Preparation of Financial SOP
- Asistance in Preparation Human Resources SOP

March, 2017 – May, 2017

### Individual Consultant *Pusat Kajian Komunikasi Universitas Indonesia (PUSKAKOM-UI)*

- Asistance in Preparation of Financial SOP
- Financial assistance for the applicaion of SANGO financial software

May 10, 2015 – May 9, 2016

### Finance Management Specialist Financial Asistance for Sub-Partner DERAP *DERAP – Delivering Expanded Resources for AIDS Programming*

- Asistance for finance management and basic accounting

### 1. Eko Kumara

*Executive Director of Pena Bulu Foundation*  
Phn. +62817 - 4816 624

2. **Damayanti Buchori**, Executive Director Of Zoological Society of London  
Phn. +62 811-199-778

3. **Jeilan Hamrianto**, Grants Manager OF Pact, Inc | Linkages Across the Continuum of HIV Services for Key Populations ( Phn.: +62812-1168 445

March 24, 2014 – October 31, 2014

- Assistance for finance reporting based on Financial Guideline of DERAP for Partner

#### **Consultant**

#### **Technical Advisor for Financial Assistance to Sub-Partner**

*Empowering Indonesian Woman for Poverty Reduction Project (MAMPU) – Jakarta*

- Assistance for finance management and basic accounting
- Assistance for finance reporting based on Financial Guideline of MAMPU for Partner

February 1, 2011 – February 19, 2014

#### **Finance Manager**

*Pusat Telaah dan Informasi Regional (PATTIRO) - Jakarta*

- Planning and managing project budget
- Control the quality of financial product unit
- Supervising and ensuring the compilation of financial statement per donor's
- Developing and monitoring contact and communications with all relevant stakeholders, and conducting and facilitating external relation especially internal and external auditor's

June 1, 2010 – November 1, 2010

#### **Finance Officer**

*Humanist Institute for Cooperation with Developing Countries (HIVOS) – Timor Leste*

- Coaching and mentoring partner of organization on financial management system
- Developing series of procedures (SOP) to promote and protect sound financial management practices to ensure financial information is reliable, asset are safe, organization and donors policies are followed

November 2008 – April 2010

#### **Program Officer**

*Yayasan Bintang Integrasi Edukasi - Jakarta*

- Assisting partner of organization in institutional capacity building to produce financial report to comply with PSAK 45

Augustus 2008 – January 2009

#### **Accounting Staff (part time)**

*Pojka Akuntabilitas Organisasi Masyarakat Sipil – Founded by Ford Foundation- Jakarta*

- Preparing and ensure that the financial statement has comply with PSAK 45
- Preparing financial report for funding

January – Desember 2007

#### **Assistant Finance Manager**

*Yayasan KEHATI – Regional Program Management Unit (RPMU) – Banda Aceh*

- Managing day-to-day financial operations and activities (budgeting, reporting, and monitoring) in District and NAD Province level under World Bank SOP
- Preparing Bank Account Reconcile
- Integarting financial report from District and province to be submitted to National Program
- Managing asset, contracts and procurement under the World Bank SOP