

# Putu Hendra Wijaya

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**Communications & PR Manager of Pujiono Centre**, skilled in project management, specifically in humanitarian relief and studies. Has extensive experience in data collection and visualization. Displays excellent leadership, interpersonal communication, and team management capacity. Managing multiple projects daily, and fluently communicate with national/international humanitarian actors. Willing to go for the extra mile in facilitating team.



## Experiences

2019 to 2023

**Program Support Manager-Acting Director-Communication & PR Manager (Pujiono Centre)**, Yogyakarta

- "Village-based Resilience"/DesTaNa (Magelang Regency BPBD), as **Co-facilitator**
- Locally-led Disaster Preparedness and Protection"/LLDPPP Project (DG-ECHO/EU), as **Program Director**
- "Strategy of Pentahelix Stakeholder Approach" (SIAP SIAGA-DFAT Australia), as **Project Coordinator**
- "Bencanapedia", as **Contributor**
- "Region Resilience Index-Disaster Risk Index"/IKD-IRB of Regencies/City in Special Region of Yogyakarta, (Special Region of Yogyakarta BPBD), as **Facilitator**
- With Humanitarian Advisory Group, Australia:
  - "Localisation of Aid in Central Sulawesi", as **Editor**
  - "Blueprint for Change: Humanitarian System in Indonesia", as **Researcher**
  - "ACMC RCG Document Update", as **Researcher**
  - "People Power and Local Leadership Position Paper", as **Translator-Editor**
  - "Mapping Approaches to Locally-Led Humanitarian Action", as **Researcher**
  - "Elevating Local Voices Research Paper", as **Liaison Officer**
- With Oxfam in Indonesia:
  - "Research on 'Localisation of Aid'" (DEC-CI/Oxfam in Indonesia), as **Researcher**
  - "Policy Brief on Current and Future Local Humanitarian Leadership in Indonesia", as **Liaison Officer**
  - "Policy Brief on Advocacy and Campaign on ASEAN Pandemic Response and Preparedness Plan", as **Liaison Officer**
- With Australian Red Cross (as **Researcher, deployed to Timor-Leste**):
  - "Baseline Assessment for International Program 2019-2024"
  - "Mid-term Review for International Program 2019-2024"
- As **Organizing Committee**:
  - "Smart Talk" on Disaster Management (NgoPi PB - Jurnal Club, Gerakan Literasi Bencana)
  - "National Conference on Community Based Disaster Risk Management" (KNPRBBK)
- Involvement in **Networks/Forum**:
  - Indonesian Development-Humanitarian Alliance (AP-KI)
  - Secretariat of the Network-of-Networks for CSO-NGO (SEJAJAR)
  - Special Region of Yogyakarta Disaster Risk Reduction Forum (FPRB DIY)
  - Pandeglang Regency Disaster Risk Reduction Forum (FPRB Pandeglang)
  - Special Region of Yogyakarta CSO-NGO Forum (Forum LSM DIY)

Prior to 2019

**Volunteer-Coordinator of "DERU" Volunteer-Staff (GER, KAGAMA, & LPPM UGM)**, Yogyakarta

- Central Sulawesi Earthquake and Tsunami (2018)
- Merapi Phreatic Eruption (2018)
- Gunungkidul Flood and Landslide (2017)
- Ponorogo Landslide (2017)
- Garut Flashflood (2016)
- Purworejo Landslide (2016)
- Yogyakarta Flood (2016)
- Central Kalimantan & Jambi Haze (2015)
- Banjarnegara Landslide (2014)
- BEM KM UGM (2013-2015)
- Student Council of Law Faculty, UGM (2013)
- Asian Law Students' Association Local Chapter UGM (2012)

## Highlights

- Process-oriented
- Hardworking and loves volunteering
- Develop team member's capacity
- Organisational capacity
- Committed
- Ability to maintain good relations
- Perform well under pressure
- Well-mannered
- Skilled in using Ms. Word, Ms. Excel, Ms. PowerPoint, Prezi, Google MyMaps, Adobe
- Photoshop
- Fluent in written/spoken english

## Life Motto

*No title is more noble than "volunteer"*

## Education

Bachelor of Law:

Administrative Law

Year of admission: 2012

Universitas Gadjah Mada, Yogyakarta (unfinished)

## Hobbies

- Learning New Things – Intrigued by varying field of sciences.
- Playing music and watching movies.